



## ERASMUS+ STUDENT TRAINEESHIP PLACEMENT

<b>Placement offer by</b>	
Host institution	University of Latvia, Faculty of Education, Psychology and Art, <b>Teacher Education Department</b>
Address	76 Jūrmalas Gatve, Rīga, LV-1083, Latvia
Telephone	+ 371 67034015
Website	<a href="http://www.ppmf.lu.lv">www.ppmf.lu.lv</a>
Contact person	Dr. professor Indra Odina
Contact details	37125632673 or 37129528472 <a href="mailto:indra.odina@lu.lv">indra.odina@lu.lv</a>
<b>Placement information</b>	
Position	<b>Assistant for international cooperation</b> at Teacher Education Department
Placement time	March 1, 2017 (flexible) – May 31, 2017 (flexible)
Weekly Working Hours	30
Placement duties	Assistance in projects Organization of study visits Support for incoming- and outgoing students and staff Participation in organizing: 8th (IWP) International Week of Professors «Internationalization and Values» May 8 – 12, 2017 and 16th International Students' Research Conference (ISRC) May 9 – 11, 2017 (communication with participants, designing the programme, scheduling the events, managing webpage information, chairing the sections, summarizing the feedback forms)
Special wishes concerning the trainee	Erasmus+ Mobility For Traineeships English: C1 Bachelor, Master or Doctoral Degree student
Placement opportunities	Time to do research (online library in English, data bases: EBSCO Discovery Service, EBSCO, Cambridge Journals Online, Encyclopedia Britannica, OECD iLibrary, Oxford Reference Online, ProQuest Dissertations & Thesis, Researcher ID (Thomson Reuters), SAGE Journals Online, ScienceDirect, Scopus, Web of Science, etc.) Consultations with teaching staff of the faculty Acknowledgement certificates for organizing the events Possibility to study the Latvian language, improve the skills of other languages
<b>Application procedure</b>	
Who to apply to	Prof. Indra Odina e-mail: <a href="mailto:indra.odina@lu.lv">indra.odina@lu.lv</a>
Deadline for applications	<b>1st February 2017</b>
Application process	If you are interested in this placement offer, please send an email to <a href="mailto:indra.odina@lu.lv">indra.odina@lu.lv</a> including your motivation letter and your CV.

